

UNT Internships & Co-op Job Posting

Wachovia Securities

Internship

Job#: 42668

Majors: Economics, Finance, Financial Services, Business Economics

Description:

Wachovia has a great opportunity for an Intern to gain hands on experience and learn more about the Brokerage industry. The focus of the internship is to expose the candidate and cultivate his or her skills necessary to maintain clients and prospects for new clients through basic telemarketing and mentoring from a highly successful Financial Advisor. The position entails all facets of the brokerage business, including administrative, operational and research responsibilities. Candidate will work closely with an experienced Financial Advisor to complete general administrative duties and special projects, as required. Candidate will have basic interaction with clients, update reports, research, schedule appointments and meetings, as required.

Requirements:

Qualified candidates must be detail oriented with strong organizational, phone, and client service skills. Proficiency with basic computer software, such as Microsoft Word, Excel, and PowerPoint and a proven ability to handle multiple tasks efficiently are also required. Candidates must have strong interpersonal and communication skills necessary to interact with prospective clients, verbal and written. The ability to work independently and within a team environment is a must. Can only work Monday - Friday, actual hours to be determined. Wachovia Securities does NOT have an official intern program at this time.

Location: Denton, TX

Hours per week: flexible

Citizenship: U.S. Citizen

Start Date: Spring 2009

End Date: tbd

Hourly Pay: Competitive

**For information on how to apply for this job, call Corey Davidson
UNT Internships & Cooperative Education
940-565-2864**

**Co-op is a FREE service to currently enrolled UNT students
(12 hours completed/ 2.5 GPA required) coop.unt.edu**

Date Posted: 01/13/2009

Position Close Date: 03/31/2008